

## **DCSD Board of Education Meeting Safety and Security Protocols**

In order to hear the diverse viewpoints from a broad spectrum of citizens throughout the district, foster a safe and secure environment, and for our Board of Education to conduct business in an orderly and efficient manner, the following procedural, safety, and security protocols shall be in place for all in-person Board of Education meetings.

Board of Education Meetings will be conducted in accordance with:

**Public Participation at School Board Meetings (Policy BEDH)**

**Public Conduct on School Property (Policy KFAA)**

Selected highlights of policies BEDH and KFAA are below:

- The Board President or presiding chair shall be responsible for maintaining proper order, and for adherence to any time limits set. If time scheduled on the agenda is insufficient to accommodate the number of speakers, the Board may defer discussion to its next regularly scheduled meeting.
  
- Persons using or upon School District property for any purpose shall not engage in:
  - Any conduct that obstructs, disrupts or interferes with or threatens to obstruct, disrupt or interfere with teaching, research, service, administrative or disciplinary functions, or any activity sponsored or approved by the School District.
  
  - Coarse and obviously offensive utterances, gestures or displays and the utterance, gesture or display tends to incite an immediate breach of peace, or engage in activities that make unreasonable noise which disrupts the educational process.
  
  - Physical abuse of or threats of harm to any person on School District owned or controlled property, or at School District sponsored or supervised functions.
  
  - Unauthorized entry of school or district facilities and/or grounds, including failure to follow visitor check-in procedures, or unauthorized use of facilities or grounds.
  
  - Open or concealed possession of a dangerous or deadly weapon, as defined in state law, on school property or in school buildings or vehicles unless the person falls within one of the exceptions below:
    - a. He/she is a peace officer certified in the state of Colorado.
  
    - b. He/she is carrying out duties for the School District which require the possession of a deadly weapon as specifically authorized by the Superintendent or designee.
  
    - c. He/she is participating in an authorized extracurricular activity or team involving the use of firearms, as approved by the school district.

d. He/she has possession of the weapon for use in an approved educational program which includes but is not limited to any course designed for the repair and maintenance of weapons, as approved by the school district.

e. He/she is presenting an authorized public demonstration for the school or an organized class, as approved by the school district.

- Any conduct constituting a violation of any federal or state law, local ordinance or duly adopted policy and/or regulation of the District.
- Any person considered by the Superintendent or his designee to be in violation of this policy shall be denied entry or instructed to leave the property or event of the School District. In addition, persons in violation of this policy may be subject to criminal or civil penalties.

### **Clarifying Guidance**

#### **Building Entrance & Items**

Check in with building security personnel. Security personnel have full discretion to determine what items may pose a security threat (e.g. large flag poles, sharp objects, etc.) and ask that these items be placed back in vehicles.

#### **Removal of Guests**

Any person considered by the Superintendent or their designee to be in violation of Policy KFAA, whether in the boardroom or waiting outside in a designated space, shall be denied entry or instructed to leave the property.

If a person refuses to comply with expectations in Policy KFAA or those that are explained to them they will be asked to leave.

If a person refuses to leave under the direction of staff, a Douglas County Sheriff Deputy will be asked to escort the person off premises.

In addition, persons in violation of this policy may be subject to district, criminal or civil penalties.

#### **Number of People in the Room / Building**

If the number of individuals seeking to attend a meeting exceeds the capacity of the room where Board of Education business is being conducted, they are expected to wait outside the room until called in for Public Comment. Security personnel will monitor conduct in this area and may, at their discretion, ask individuals to leave based on their conduct.

### Public Comment - Speaker and Audience

If a guest is speaking at the podium we ask that they remain respectful in their comments and that they address the Board rather than the guests and staff in the room. Once their speaking time is up we ask that they leave the podium.

To respect speakers making public comments and to allow the Board to conduct its business in an orderly and efficient manner, do not interrupt speakers while they are providing their comments.

Attendees who use signs, placards, banners, large flags, noisemakers or similar items to create a disturbance, disruption, or hinder the viewing or listening experience for guests will be asked to leave the Board of Education Meeting Room. The Board President or presiding chair shall be responsible for determining when audience members are being disruptive and may direct their removal by security personnel via the Superintendent.

### Dais

At no time will guests be allowed to approach the Dais without the verbal permission or request by the President of the Board of Education. This includes breaks and times prior and after the meeting.

### Media Guidelines

Media are provided a designated space at Board meetings. We ask the media to refrain from approaching Board Directors or staff members for interviews during Board meetings, rather work through DCSD PIO with questions and interview requests. Media is welcome to interview board meeting attendees outside of the room where the meeting is taking place.

### Room Clear

Safety and Security personnel may stop proceedings and clear the room at any time at their discretion if they believe there is a potential safety threat.

If it becomes necessary to clear the room due to guests refusing to comply with Safety and Security personnel, guests may re-enter when notified.

### Complaint Investigations and Follow Up

Complaints of behavior from any guest or staff member will be investigated by DCSD Security and Safety Department and, if necessary, Human Resources.